

90.5 KCSU-FM Assistant News Director Application

TO: KCSU-FM Management Applicants

FROM: Brynn McCall, KCSU-FM Station Manager
& Asher Korn, KCSU-FM General Manager

SUBJECT: KCSU Student Management Team Application Process

The mission of KCSU is to train students to collaboratively operate a radio station that delivers and creates content that informs and inspires our listeners.

Thank you for your interest in KCSU-FM for the **2022/23 school year!** Please don't hesitate to make an appointment with myself, Asher Korn, if you have any questions about the job description or any other matter.

The assistant news director position is available. The responsibilities of the assistant are delegated by the director, therefore there is not a separate application. You will partake in one interview for director, assistant, or both.

The assistant news director works for a 30-week period for 7 hours a week.

This position pays minimum wage (currently \$13.65).

All student management team applicants must take at least one credit class and be a degree-seeking, fee-paying Colorado State University or Front Range Community College student in good academic standing (2.0 GPA or higher).

Please fill out all the required forms and return in a PDF document to asher.korn@colostate.edu. All student management team members are expected to voluntarily train with their predecessor a minimum of 2 hours each week after they are hired.

Applications are open until the position is filled. We are looking to hire someone by **Friday, February 24th by 11:59 pm**. When you email in your application, include all the times you are available for a **1-hour interview**. Interviews will be conducted in person, unless remote accommodations are asked for. **KCSU-FM is an equal opportunity employer.**

Your application should include:

1. One-page cover letter to:

Asher Korn
KCSU General Manager
1101 Center Ave Mall, Suite 118
Lory Student Center
Colorado State University
Fort Collins, CO 80523

2. Completed application form

3. Personal Resume

**4. News report/feature, pre-recorded segment or interview, written, video, ect.
(Optional)**



Student Media Application

Date _____

Name _____

Address _____

Phone Number _____ CSU ID Number _____

Alternative Phone Number (____) _____

E-mail _____

Year in school during the 2021-2022 academic year _____

How many credits will you be taking while you work here? _____

Approximate GPA _____

Major _____

Indicate Position(s) Desired _____

Date available for employment? _____ Planned graduation date? _____

Additional Comments _____

Applicant's physical or e-signature _____

News Director Interview Questions

Read through and become familiar with these questions. You will be asked these questions during your interview.* There is no need to provide a written response, though you are permitted to bring notes and visual/audio aids during your interview. Use these questions and the job description to prepare you for the interview.

1. For which positions are you applying? Would you prefer assistant or director?
 - a. Would you be open to another position other than your preference for this department?
 - b. Would you be open to another position outside of this department at KCSU? (This is unusual but we always like to check.)
2. Why do you want to be the KCSU news director, or assistant news director?
3. What is your vision of KCSU, and how does news reporting tie into that vision?
4. Talk about your experience working in journalism. What makes a good radio news story? What makes a bad radio news story? What is the hardest part about writing news for the radio?
5. What has been your news training so far? Do you know AP style and writing for broadcast? If not, how will you train yourself and then eventually your staff or reporters?
6. The news director picks what stories to cover, while assistants and reporters write and produce those stories. If applicable, as news director, how will you choose which stories to cover? If you plan to be the assistant, how will you choose stories to pitch to the news director?
7. What management experience have you had in the past? How will this help you develop the news department at KCSU?
8. The news department relies heavily on volunteer reporters. What tactics will you use to recruit and retain volunteer reporters?
9. You will be delegating reporting and producing to your volunteer reporters or assistant. Talk specifically about what tasks you imagine delegating, and what

tasks you would keep yourself. Explain your choices.

10. The Rocky Mountain Review airs twice a week for one hour, no matter what. Talk about your experience with deadlines and how you plan to ensure news gets produced in a timely manner at KCSU.
11. How will you maintain unbiased journalism in the news department with a multitude of reporters covering both controversial and soft-news?
12. In what specific ways do you think you could improve the news department this year?
13. How will KCSU News interact with other news branches at RMSMC to achieve not only collaboration, but more well-rounded stories, using the best medium possible to tell a story?
14. Talk about some of your favorite audio journalism programs and why you like them. (i.e. radio shows, podcasts)
15. Do you own a radio? Well, a lot of students don't. What creative steps will you take to keep students engaged with KCSU content?

* It is not common practice in the professional world to provide job applicant topics and questions in advance. In the interest of your preparation for this interview, and because KCSU is a learning institution, we are providing you with questions to prepare answers to. Expect more questions than this in the interview.